

INTRODUCTION

Welcome to our graduate student-faculty community. We hope this guide will answer your questions about procedures and programs.

This 2004-2005 revised *Handbook*¹ is a procedural manual of our department for the coming year. Undoubtedly, there will be changes put in while you are in the Program, many of these in response to student suggestions. All our curricula are periodically reviewed and include evaluations by students of courses in the programs. Changes in requirements are never retroactive; therefore, you may choose between regulations in effect at the time your class entered or subsequent regulations.

Besides this document, you may want to consult other information sources, the *Dedman College Graduate Catalog* for the current year and the *Schedule of Classes* for the current semester. You can also consult the SMU Home Page and the Department Home Page at: <http://www.smu.edu/anthro>. This *Handbook* and additional materials and documents for evaluation of your program are available on the Department Home Page (click on **Grad Program**).

INTELLECTUAL GOALS

The Department of Anthropology offers two degree programs: the MA in Medical Anthropology, the Ph.D. in Anthropology (with an MA awarded en route to the Ph.D.). In the Ph.D. program students can concentrate either in Cultural Anthropology or in Archaeology.

To be admitted to the Department, you should have:

1. At least a 3.00 grade point average or a Graduate Record Examination combined score (verbal and quantitative) of at least 1100.²
2. A Bachelor's degree with either a major in Anthropology or at least 12 semester hours of junior and senior level anthropology courses.
3. Strong letters of recommendation from your major professors and a well-written "Statement of Purpose" outlining your reasons for wanting to join our Department.

NOTE: To be considered for financial support, an application must be complete and submitted by February 1st of the calendar year in which the applicant is seeking admission.

After an application is complete, the Departmental Admissions Committee reviews your record, and a consensus on admittance is reached. Our recommendation is forwarded to the Dean of the Graduate School who makes the final decision. You will be notified of this action as soon as possible.

FOR ARRIVING GRADUATE STUDENTS

Advisers and Faculty Mentor

The director of Graduate Studies, under the general direction of the Departmental Chair, is responsible for student recruitment, graduate student advising, scheduling of Ph.D. qualifying and thesis/dissertation defense examinations, and the maintenance of graduate student records. The Director of Graduate Studies will be the formal adviser to all graduate students and will approve, by signature, all individual course programs and class schedules.

Upon entering the program, and with the guidance of the department's Director of Graduate Studies, the student will select a Mentor

Support

Nearly all private Universities are expensive; SMU is no exception. Everyone, students and faculty alike, is concerned about securing and distributing financial support. The Department of Anthropology has a limited amount of financial support available for new and returning graduate students. Decisions to award financial aid is based on faculty evaluation of overall student performance.

Decisions about support for the coming semester are reached at faculty meetings at the end of the Fall and Spring semesters. A notice of deadlines for student requests for support is posted well in advance. If you are to receive support, the Departmental Chair will send you a letter in late December or late May.

Opportunities for support:

A. Teaching Assistantships currently pay \$6000 per semester. These are sometimes awarded to first year students, but generally for reader/grader positions. These do not carry remission of tuition or fees.

B. Graduate Assistantships within the Department customarily pay \$6000 per semester, with duties as prescribed by the Department Chair. Again, these do not carry remission of tuition or fees. These can be awarded to first year students.

C. Departmental Tuition Awards cover tuition and fees and are awarded to new as well as continuing students.

D. Tuition Equalization Grants (TEG), available from the state of Texas, (9 hours for one term).

E. College Work Study Program funds are available at SMU for those financially eligible.

F. Research projects led by individual faculty members provide employment to many students, frequently on a part-time basis for one semester, then on a full-time basis in the field for a subsequent semester or summer.

I. DEPARTMENTAL TRAVEL AWARDS are designed to assist in defraying travel costs for graduate students delivering papers at professional meetings. Each applicant will be judged based upon the quality of a single paper submitted to the Award Committee. Applications for this award can be submitted twice a year. See the Director of Graduate Studies or the Department Chair for further information.

J. GRADUATE DEAN AWARDS: Grants up to \$400 are available from the Dean of Research and Graduate Studies (one per student/year) with requests with matching funds

P. ISEM Research Grants. The Institute for the Study of Earth and Man sometimes has funding for graduate student research. Proposals are accepted on a rotating basis. Students should prepare a short proposal and a budget. This should be approved with a letter of support from the student's faculty mentor and then submitted to the Chair of the

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for certain courses taken elsewhere. However, experience) will be rigorously evaluated for transfer or waiver credit;

5. Notwithstanding your cumulative GPA, two earned grades of C or any grade below C are cause for serious concern and will be

DEGREE PROGRAMS IN THE DEPARTMENT OF ANTHROPOLOGY

THE M.A. IN MEDICAL ANTHROPOLOGY

Overall Goals

The Master of Arts program in Medical Anthropology is designed to prepare graduate students for professional employment and to meet the growing community need for personnel with a cross-cultural perspective in health fields. Students may come to this program from a undergraduate major in the social and behavioral sciences (including, but not limited to, anthropology), or from some health field such as nursing, public health, counseling, or medicine.

The goal of the two-year program is to increase the knowledge, skill, and readiness of the student for involvement with the programs and problems of agencies, hospitals, clinics, medical organizations, and health delivery programs at home and abroad where the applied anthropologist can make positive contributions.

The program provides students with training in the basic principles and methods of cultural and medical anthropology, as well as cultural sensitivity important for employment in health-related fields.

Course Work

The M.A. degree in Medical Anthropology is based on 36 hours of course work as follows:

Required Courses (18 hours)

- ANTH 5336: Anthropology and Medicine
- ANTH 5344: Research Methods in Ethnology
- ANTH 6316 or 6317: Advanced Seminar in Ethnology (medical topic)
- ANTH 6343: Health and Medical Systems
- ANTH 6353: Research in Anthropology
(normally taken in the fall of the second year; field/clinical research)
- ANTH 6354: Research in Anthropology
(normally taken in the spring of the second year; written report of field/clinical experience and M.A. examination)

Related Courses (18 hours)

In the Department of Anthropology (minimum 12 hours)

- ANTH 6303: Political Economy of Health
- ANTH 6305: Applied Anthropology
- ANTH 6307: Seminar in International Health
- ANTH 6316/6317: Advanced Seminar in Ethnology: Gender and Health
- ANTH 6344: Global Population Processes
- ANTH 6384: Global Issues and Development: An Overview
- ANTH 6390/6391: Current Issues in Anthropology

thesis requirements for the University. Students should consult with their committee chairperson regarding the content and form of the report. This report will be discussed during the M.A. exam. Examples of past reports are on file in the Department office and are available to students.

M.A. Examination in Medical Anthropology

THE PH.D. DEGREE – GENERAL DEPARTMENT AND UNIVERSITY REQUIREMENTS

The Ph.D. program in Anthropology provides students with the theoretical and methodological knowledge to teach and undertake research in archaeology or cultural anthropology. Students can attain both a Master's Degree in Anthropology and a Doctorate in Anthropology (with specialization in Archaeology or in Cultural Anthropology and with further specialization within Cultural Anthropology either in "Medical Anthropology" or "Globalization and International Development". See further details under each program.

Applicants to the program generally have a bachelor's degree from an accredited undergraduate program, most commonly in anthropology or related behavioral and social sciences. We also accept students who have completed or are in the process of completing a Masters degree from another university. Successful applicants are expected to continue through to the Ph.D., but must complete the requirements for the Master's Degree in Anthropology en route.

The degree of Doctor of Philosophy is awarded in recognition of high attainment in a special field of knowledge, as evidenced by examination and by a dissertation presenting the results of significant and original research. General requirements are listed below.

Residence and Course Work

The Ph.D. degree normally requires at least 60 hours of graduate work. The 60 hours may include research, reading and dissertation courses.

A minimum of 54 semester hours of coursework is required in both the archaeology program and the cultural anthropology program. For archaeology students, coursework usually will include six hours (in ANTH 5381 and 5382, or 5681) taken at the Fort Burgwin field school, preferably during the summer after the first year of coursework at SMU. Students can petition for credit for appropriate alternative field school or fieldwork experience. All students are also expected to take a zero-credit teaching seminar (6034). Archaeology students are also required to enroll in a proseminar in archaeological ethics (6033).

After completing 54 hours of coursework, students fulfill the 60-hour requirement by taking 6 hours of dissertation research--ANTH 8100, 8200, 8398, 8399, 8698, 8699.

Normally, a transfer student may be granted up to 24 hours of credit. In unusual cases, additional transfer credit may be granted with the approval of the Graduate Dean.

Continuous registration is required of Ph.D. students and is their responsibility. Students undertaking full time research off campus may petition the department for a research leave of a maximum of two years. The Department will inform the Office of Research and Graduate Studies of all research leaves. Students who do not register for two consecutive semesters without research leave will have to reapply for admission to the program. Students who do not register for one semester without research leave may petition the Graduate Dean for re-instatement of their student status. After a student has completed the required minimum credit hours toward the Ph.D. program, registration for research is possible without hourly credit or grades for four additional semesters (ANTH 7000--Research, ANTH 8049--Graduate Full-Time Status).

The minimum resident requirement is a total of 30 semester hours completed within three years of residence at SMU. Foreign students may need to satisfy additional residence requirements to comply with INS regulations.

The Normal Sequence for Completing Ph.D. Requirements:

The normal sequence for completing Ph.D. requirements is as follows:

Graduate students have three options in taking a language examination.

OPTION 1. The student may elect to be examined by an examiner from the Department of Anthropology. Examiners will be faculty members named by the Chair, and will hold office for the length of time specified by the Chair. An examiner may refuse to give an examination. The examination, as given within the Department, will consist of two parts given sequentially.

A. The student will be given a passage of approximately 1,000 words (about four double-spaced, typed pages) from one or more articles or publications in his/her area of interest, to translate into good English. Dictionaries or their books and reference works may be used, but personal assistance is not allowed. This written translation will be completed within two hours.

B. Upon passing the written translation portion of the examination, the student will be given two passages, each of approximately 72 words, and will be required to give an oral “sight translation” in the presence of the examiner. The student will be given five minutes to study each passage before beginning the translation. No aids of any kind may be used during this portion of the examination.

In all cases, the materials used for the language examination will be chosen by the examiner to fit with the student’s major topical interests in the field of Anthropology, and an effort will be made to be as specific as possible. A student may present, in advance, appropriate material consisting of at least 200 pages. If the examiner approves, several pages from this material totaling approximately 1000 words will be translated during the exam. All translations must be in acceptable, fluent English, as is common in written American usage. Within the time limits imposed, students must translate the required passages, interpreting accurately such things as genders, tenses, idiomatic expressions, and other such linguistic features, which may not always have literal English equivalents, so as to furnish evidence that they are familiar with the language they have chosen.

There is no limit to the number of attempts a student may make at passing the language requirement; nor is a student compelled to take the same examination option after a failed attempt. Students may retake failed examinations at any time, subject only to the dates which may be set forth by the Educational Testing Service, the Department of Foreign Languages at SMU, or the work schedule of the Anthropology Department examiner.

Notification of a pass will be submitted in writing to the Director of Graduate Studies by either the Departmental examiner or the examiner in the Foreign Languages Department. Results of ETS exams are normally communicated to the academic institution concerned; students should check with the Director of Graduate Studies.

OPTION 2. The student may elect to take examinations given by the Education Testing Service of Princeton, New Jersey. Details are available from the Foreign Languages Department on points such as type of exam, dates and places of administration, required fee, etc. The percentile score deemed passing by the Department of Anthropology may be different from that accepted by other Departments, as long as it is consistent with over all University policy.

OPTION 3. The student may elect to be examined by the Foreign Languages Department at SMU. In this case, one should consult both with the Director of Graduate Studies in the Department of Anthropology, as well as with the Department of Foreign Languages, to ascertain their exam fees. The Director of Graduate Studies in Anthropology must approve the material submitted to the Foreign Language Department. In case of failure, the Foreign Language Department will not reexamine before 30 days has elapsed.

Note: The Department will consider exams taken as part of the Fulbright Application as a substitute. Consult with the Director of Graduate Students or the Department Chair.

Grade of Incomplete

If you have been given an “Incomplete” and your record shows an “I” for any course previously taken in the program, **YOU MUST REMOVE THIS WITHIN ONE YEAR.** The Graduate School has stated, “Grades of I not removed within a calendar year normally will be converted to F; grades of I given in a summer session must be completed by the end of the following spring semester. The instructor assigning the grade I stipulates to the student in writing at the time the grade is given, the conditions under which the I may be changed.” Forms are available in the Departmental office and must be filled out before an I can be assigned. An “I” grade is not yours to take but is given at the prerogative of the instructor. The Department frowns on Incompletes.

The MA Degree

The MA degree is conferred after successful completion of 36 hours of course work (a combination of required and elective hours) taken over four semesters and a passing grade on the General Examination (MA Examination). Students who have previously completed a Master's degree at another university must successfully complete a minimum of 12-18 hours of coursework, and also pass the General Examination (MA examination) en route into the Ph.D. program. See the particular program descriptions for more detailed discussion of both MA and Ph.D. degree requirements.

Admission to Candidacy

To be admitted to candidacy, the student must satisfy the language requirements, remove all incompletes, and must pass the Ph.D. qualifying examination. Upon completion of these requirements, the department will recommend to the Dean that the student be admitted to candidacy. The recommendation will be made within five months of the qualifying examination. Supporting documents will include the student's degree plan and the qualifying examination report (ORGS Form 1).

Time Limits

Ordinarily a student registered for full-time study should take the Ph.D. qualifying examination at the time specified in each degree program. Students should consult the Graduate Bulletin for further information on time limits.

The doctoral dissertation should be submitted and accepted within five years, after the student has been admitted to candidacy. An extension of one year can be granted by the Dean. After this time, the students will be dropped from candidacy and can be readmitted only by passing a second qualifying examination, except under special circumstances. In such cases, new time limits will be set by the student's committee with the approval of the Dean.

Time spent on research leaves will not be counted as part of the time limit. If a student must take an unavoidable leave of absence for medical or family reasons, leaves may be granted without affecting time limits. The decision to grant such a leave of absence will be made by the department and approved by the Graduate Dean. In the case of part-time students, time limit requirements will be interpreted appropriately to allow for their part-time status.

Ordinarily, credit is not allowed for graduate courses (including transfers) that are more than six years old from the time of the qualifying examination. Should the time limits be exceeded, a department may petition the Dean to revalidate the credits. Approval is granted only in cases of exceptional merit.

Dissertation

A candidate for the doctoral degree must present an acceptable dissertation within the major field of study. It must demonstrate that the candidate has technical competence in the field and has done research of an independent character. It must add to and modify what was previously known, or present a significant interpretation of the subject based on original investigation.

The candidate is required by the department to present the prospectus for the dissertation to a faculty committee. When this committee accepts the candidate's dissertation plan, the Dissertation Adviser will transmit a Dissertation Topic Report (ORGS Form 2) to the Office of Research and Graduate Studies for inclusion in the candidate's file.

Dissertation Defense

The defense is an examination administered by the student's Dissertation Committee. The examination is on the student's dissertation and related material. The Dissertation Committee shall consist of (1) the mentor, who will serve as chair; (2) at least two other full-time members of the candidate's major department; (3) and at least one external reviewer who is either a faculty member outside the candidate's department or, with the approval of the department chair and the Graduate Dean, a scholar not associated with the university. If an external reviewer is not an SMU faculty member, a copy of that reviewer's vita must be submitted to the Graduate Dean when the Director of Graduate Studies formalizes the Dissertation Committee. For all candidates, the major adviser (or designate) must be a full-time member of the department. Faculty members with joint appointments (excluding courtesy appointments) are considered internal members of the department only and may not serve as outside members of the committee. The Dissertation Committee is appointed by the department chair or the director of graduate studies with the approval of the Dean, well before the dissertation defense. Faculty members in the Division of Sociology can be considered as external reviewers.

The examination is open to the public, and will be conducted by the committee and by any other members of the faculty who care to attend as non-voting members. The chair

of the examining committee will set a date, hour, and place for the examination which is agreeable to the committee members and the candidate, with notification at least three days in advance. Notice of the dissertation defense should be distributed to all department faculty, the Dean of the College and the Graduate Dean. A unanimous vote of the committee is necessary for approval of the examination. Students who fail the examination may be given a second examination, at a time to be determined by the committee, but not later than one year after the initial examination. Those who fail the examination the second time are thereby disqualified for a degree. The examination report will be forwarded to the Dean for certification of the candidate for graduation (ORGS Form 3).

Preparing Dissertation for Submission

The basic requirements for preparing the dissertation are outlined in the *Thesis/Dissertation Guide*, copies of which are available in the Office of Research and Graduate Studies.

The dissertation must be completed to the satisfaction of the student's dissertation adviser and Dissertation Committee, and the Office of Research and Graduate Studies. Deadlines for the submission of dissertations are outlined at the beginning of each semester. Upon successful completion of the dissertation defense, an original half-title page must be signed by the Dissertation Committee. Both microfilming and copyrighting are optional. Students are responsible for all fees, including those for binding, microfilming, and copyrighting. Students should consult with the Director of Graduate Studies concerning the minimum number of copies of the Dissertation that are required.

In submitting a dissertation, the student grants permission to the Director of Libraries at SMU to make copies at the Director's discretion, upon the request of individuals or institutions.

THE Ph.D. PROGRAM IN CULTURAL ANTHROPOLOGY

In the Ph.D. program in Cultural Anthropology students are broadly trained in contemporary theory and method in Anthropology and also specialize in one of two tracks: **Medical Anthropology** or **Globalization and International Development**. Students can also petition to combine these specializations. See appendix one for a typical sequencing of courses.

Specialization in Medical Anthropology

Group A: Required Courses (General) (9 hours)

ANTH 5344 - History of Anthropology
ANTH 6302 or other statistics course
ANTH 6312 - Contemporary Theory

NOTE: The Statistics requirement may be waived with a grade of B or better in an undergraduate course which the student submits a syllabus for review. Students may substitute STAT 2331 for ANTH 6302 by enrolling in an independent study in ANTH and fulfilling all the requirements for STAT 2331. Students may also enroll in STAT 5371 and 5372 if they want advanced statistical training. These courses will fulfill the requirement and are strongly suggested. These options should be discussed with the Director of Graduate Studies.

Group B: Required Courses in Ethnology (18 hours)

ANTH 5344 - Research Methods
ANTH 6320 - Regional Ethnography
ANTH 6034 - Teaching Seminar
ANTH 7333 - Data Analysis
ANTH 7341 - Current Literature
ANTH 7342 - Social Organization
ANTH 7351 - Research Strategies

Group C: Courses in Specialization

Core Courses (6 hours)

ANTH 5336 - Anthropology and Medicine
ANTH 6343 - Health and Medical Systems

Electives (21 hours of which 2 courses need to be on medical topics)

ANTH 5359 - Linguistics
ANTH 6303 - Political Economy of Health
ANTH 6305 - Applied Anthropology
ANTH 6307 - International Health
ANTH 6316 - Seminar in Ethnology (Special Topics)
ANTH 6317 - Advanced Seminar in Ethnology: Gender and Health
ANTH 6327 - Gendered Lives and Global Change
ANTH 6344 - Global Population Issues: An Anthropological Approach
ANTH 6346 - Environmental Anthropology and Development

ANTH 6351, 6352 —Independent Studies
ANTH 6384 - Global Issues and Development: An Overview
ANTH 6390/6391 - Current Issues in Anthropology
WS 6300 - - Advanced Feminist Theory

Specialization in Globalization and International Development

Group A: Required Courses (General) (9 hours)

ANTH 5334 - History of Anthropology
ANTH 6302 or other statistics course
ANTH 6312 - Contemporary Theory

NOTE: The Statistics requirement may be waived with a grade of B or better in an undergraduate course for which the student submits a syllabus for review. Students may substitute STAT 2331 for ANTH 6302 by enrolling in an independent study in ANTH and

ANTH 6363 - Transforming Local Communities in a Global Age
ANTH 6390/6391 - Current Issues in Anthropology

Within the 21 hours of elective courses in either the specialization, no more than two of the following 3000-level courses may be taken as 6000-level courses (e.g., 6351, 6352) by graduate students who do extra readings and extra written assignments.

ANTH 3303--Psychological Anthropology
ANTH 3310--Gender and Sex Roles: A Global Perspective
ANTH 3311--Mexico: From Conquest to Cancun
ANTH 3313--South American Indians
ANTH 3314--Peoples of Africa
ANTH 3316--Cultures of the Pacific Islands
ANTH 3317--Peoples of Southeast Asia
ANTH 3319--Human Ecology
ANTH 3344--Cultural Aspects of Business
ANTH 3346--Culture and Diversity in American Life
ANTH 3353--Indians of North America
ANTH 3354--Latin America: Peoples, Places and Power
ANTH 3355--Society and Culture in Contemporary Europe
ANTH 3366--Magic, Myth, and Religion Across Cultures
ANTH 3368--Urban Problems: Cross-Cultural Perspectives

NOTE: With the advice and consent of the Director of Graduate Studies and the student's mentor, students may choose other courses offered within the Department or University as electives for up to 6 hours of credit. Students may register for these courses through an Independent Studies option in Anthropology. Additional hours above the 6 may be petitioned.

MA General Examination

Students who wish to continue to the Ph.D. program are required to show strong proficiency in a General Examination taken at the end of their second year of coursework. Entering students will be provided with a bibliography of key works in cultural anthropology and a set of guiding critical issues in the field that will help to structure their reading of the items on the bibliography. The bibliography, together with material covered in courses during the first two years, will provide the foundation for the MA general examination.

The exam will be administered on the first day of the spring semester examination period. Students will answer two of three possible questions during the morning and two of three possible questions during the afternoon. There will be a 1.5-hour time limit for each question. The questions will be synthetic in nature and broad enough so that students can bring their special knowledge (e.g.: in medical anthropology, in a particular region of the world) to bear in answering the question.

The exam will be graded by two members of the cultural anthropology faculty in residence at the time that the exam is administered. Each question will be given either a "**Pass with distinction,**" "**Pass,**" "**Low pass,**" or

is contingent on achieving a Pass or higher on the complete exam. Students who receive a grade of "Low pass" on their exam are awarded a Masters of Arts in Anthropology and will not be admitted to the Ph.D. program. Students who fail the exams will not receive a degree and will not be allowed to continue in the program. No students will be allowed to retake the examinations.

NOTE: Students in their first year of residence when these changes take effect will also be expected to take the General (MA) Examination at the end of their second year. Failure to take these exams at the specified time can result in dismissal from the program. Only serious extenuating circumstances will be considered as a reason for postponement and these must be presented in the form of a well-documented petition to the Department Chair for approval by a majority of the anthropology faculty. No written exams will be given during the summer.

Ph.D. Qualifying Committee

Upon successful completion of the General Exam, students should establish their Ph.D. Qualifying Exam committee, including the Chair of the committee, if they have not done so by that time. This Committee must be set up in accordance with university guidelines and approved by the Committee Chair. The list of members should then be filed with the Department Director of Graduate Studies and the Dean of Research and Graduate Studies. Students should begin to work with this committee to formulate their regional and theoretical interests.

Ph.D. Qualifying Examination and the Ph.D. Proposal Defense

The Ph.D. Qualifying Examination consists of two parts: a take-home written exam and a proposal defense.

Written Exam

No later than the 6

Department Chair for approval by a majority of the anthropology faculty. No examinations will be offered in the summer.

Proposal Defense:

During the sixth semester students are expected to complete the proposal of their planned research project. Students must submit this proposal to members of their committee at least one month in advance of the scheduled date of their proposal defense to allow time for revisions. All faculty members on the students committee must receive a final version of the proposal two weeks in advance of the proposal defense date. Late submissions will not be accepted.

The Ph.D. Proposal Defense will occur no later than the final day of classes of the final semester of course work (normally the sixth semester). The proposal will be defended orally before the student's committee. Suggestions for changes or improvements made by the committee during the defense must be included in a final draft before it is submitted for funding.

It is the student's responsibility to adhere to this schedule, to insure adequate time for resubmitting revised drafts, and for insuring that committee members will be available for the exam and defense. It is the Advisor's responsibility to schedule the exam and defense with the assistance of the Departmental Administrative Assistant.

The Department's Director of Graduate Studies, with the assistance of the Departmental Administrative Assistant, is responsible for tracking the student's progress in completing course and language requirements. The language requirement (**explained elsewhere in this document**) must be successfully completed prior to the defense of the Ph.D. proposal.

Ph.D. Candidacy (ABD)

Ph.D. Candidacy is conferred upon the completion of 54 hours of coursework, completion of the language requirement, successful completion of the written qualifying exam and successful defense of a dissertation proposal.

Teacher Training and Teaching Practicum

During the second semester of the first year students are required to take a one-hour non-credit teacher-training seminar (ANTH 6034). An outline of this seminar is included in Appendix 3.

During the final semester of course work

Committee members must receive a draft of the dissertation vetted by the Chair of the dissertation committee 6 weeks in advance of the university deadline for degree defense. (This draft must be approved by all members of the committee before scheduling the oral defense.) The student should schedule the defense through the Administrative Assistant of the Department. Doctoral students are encouraged to complete their dissertations within three to five years after being admitted to candidacy. Students defend their Dissertations in an open forum to which all members of the University community is invited. Any additional recommendations raised at that time should be incorporated in the final version of the Dissertation.

All committee members will then read this dr

THE Ph.D. PROGRAM IN ARCHAEOLOGY

The Archaeology program at SMU is largely focused on the New World, with faculty research interests ranging in time from the earliest hunter-gatherers to complex societies across North, Middle, and South America. The program offers broad training in contemporary archaeological theory, method, and scientific application, and is strongly field-oriented, with current projects in the North American High Plains and desert Southwest, in the Maya Lowlands, and coastal Peru. See appendix 2 for typical sequencing of courses.

Group A: Required Courses: 18 hours (all courses but the Proseminar are 3 credit hours)
ANTH 5334--History of Anthropology

fulfill three of the nine hours with Anthropology 6333, but the student should check that the class will be offered in the coming semesters.

MA General Examination

Students are required to show strong proficiency in a General Examination taken at the end of their second year of coursework. Entering students will receive a list of 24 questions during their first week in the Department. Candidates will be expected to provide answers to four of these questions during a one-day written exam.

The exam will be administered on the first day of the spring semester examination period. Answers will be prepared on computer and anonymous. Students will answer two of three possible questions from the list during the morning (covering archaeological theory and method) and two of three possible questions from the list during the afternoon (on aspects of world prehistory). There will be a 1.5-hour time limit for each question.

Students entering with a Master's degree will be expected to take the General Examination at the end of their first year of classes.

All members of the archaeology faculty in residence will grade the exam during the spring semester. Each question will be given either a "***Pass with distinction***," "***Pass***," "***Low pass***," or "***Fail***" by each faculty member, and the average of these grades will stand as the grade for that question. The average of all of the grades will determine the student's overall performance on the exams. Admission to the Ph.D. program is contingent on achieving a Pass or higher on the complete exam. Students who receive a grade of "Low pass" on their exam are awarded an MA degree but will not be admitted to the Ph.D. program. Students who fail the exams will not receive a degree and will not be allowed to continue in the program. No students will be allowed to retake the examinations.

NOTE: Students in their first and second year of residence when these changes take effect may, if they choose, take the General (MA) Examination at the end of their second year. Students who have not completed an archaeology field school or had equivalent archaeology field training must do so prior to their taking the MA General Examination.

Failure to take these exams at the specified time can result in dismissal from the program. Only serious extenuating circumstances will be considered as a reason for postponement and these must be presented in the form of a well-documented petition to the Department Chair for approval by a majority of the anthropology faculty. No examinations will be offered in the summer.

Ph.D. Qualifying Examination and the Ph.D. Proposal Defense

Students who have received a "Pass" or higher on their General Examination will take two additional courses in their fifth semester: ANTH 6342 and ANTH 7317.

No later than the 6th week of the sixth semester (or no later than the 6th week of the semester in which students are completing course work) the student will sit for a written Ph.D. Qualifying Examination. It will be tailored to the student's research topic, and will be set and evaluated by the student's Advisor and Committee. There will be two questions in the area of specialization, one on the region of research, the other on methodological and/or theoretical matters related to the proposed research. These will be take-home exams, with a time limit of one week. The Qualifying Examination is a diagnostic test only, and is not graded. Rather, the student's Advisor and Committee will read it, and the Advisor will provide a written evaluation of the Examination, with input from the Committee. This will identify strengths and weaknesses, and suggest areas of further study as necessary.

NOTE: Failure to take these exams at the specified time can result in dismissal from the program. Only serious extenuating circumstances will be considered as a reason for postponement and these must be presented in the form of a well-documented petition to the Department Chair for approval by a majority of the anthropology faculty. No examinations will be offered in the summer.

The Ph.D. Proposal Defense will come at the end of the sixth semester. The proposal will be defended orally before the student's committee, 3 faculty minimum.

During the sixth semester, candidates are expected to complete and submit for funding the proposal of their planned research project. Suggestions for changes or improvements made by the committee during the defense must be included in a final draft. It is the student's responsibility to adhere to this schedule, to insure adequate time for resubmitting revised drafts, and for insuring that committee members will be available for the exam and defense. It is the Advisor's responsibility to schedule the exam and defense with the assistance of the Departmental Administrative Assistant. **NOTE: ALL FACULTY MEMBERS ON YOUR COMMITTEE MUST RECEIVE FINAL VERSIONS OF ALL ITEMS FOR THESE EXAMS BY TWO WEEKS IN ADVANCE of the oral exam date. LATE SUBMISSIONS ARE NOT ACCEPTED.**

The Department's Director of Graduate Studies will provide the Advisor with a list of the Department's Graduate Students who are eligible to be on the committee. The Advisor will be responsible for scheduling the exam and defense with the assistance of the Departmental Administrative Assistant. **NOTE: ALL FACULTY MEMBERS ON YOUR COMMITTEE MUST RECEIVE FINAL VERSIONS OF ALL ITEMS FOR THESE EXAMS BY TWO WEEKS IN ADVANCE of the oral exam date. LATE SUBMISSIONS ARE NOT ACCEPTED.**

draft of the dissertation well in advance of the scheduled oral defense. All members of the committee must approve this draft before scheduling the oral defense.

Doctoral students should complete their dissertations within three to five years after being admitted to candidacy. Students defend their Dissertations in an open forum to which all members of the University community is invited. Any additional recommendations raised at that time should be incorporated in the final version of the Dissertation.

It is the student's responsibility to schedule the defense, after consultation with the Chair of the Committee and all committee members, through the Director of Graduate Studies. Students must follow general University guidelines in the preparation and submission of the dissertation. Dissertation Defenses must be scheduled during the academic year (between the first and last day of class in the fall semester and the first and last day of class in the spring semester). These dates coincide with dates outlined by the Office of the Dean of Research and Graduate Studies and are linked to the awarding of particular degrees (MA, Ph.D.). No defenses should be scheduled during the summer months. If candidates for some reason need to schedule an exam during that time or at any other time beyond the dates specified above, they must formally petition the members of their committee. Unless all members of a committee are able and willing to meet, the petition will be denied. Committee members are under no obligation to conduct exams and defenses on university holidays or during the summer months.

The Dean of Research and Graduate Studies does not permit students to claim full-time status (by registering for 8049) for more than five years after admission to candidacy, whether they are full or part time, and will not certify students as full-time after this period.

Post-Doctoral Teaching

Students who complete all Ph.D. requirements within six years may be offered a one-year Visiting Assistant Professorship in the Department, and the opportunity to teach three courses per semester for the next two semesters.

Notice of Nondiscrimination

Southern Methodist University does not discriminate on the basis of race, color, national origin or ethnic origin, age, sex, or disability. The Director, Affirmative Action, has been designated to handle inquiries regarding the nondiscrimination policies and may be contacted at: Southern Methodist University, Dallas, Texas 75275, (214) 768-3601.

FACULTY

Michael A. Adler (PhD U Michigan 1990; Assoc. Prof.) Archaeology, settlement systems, cross-cultural analysis, population aggregation; Southwest, Midwest.

Caroline B. Brettell (PhD Brown 1978; Dept. Chair, Prof.) Cultural anthropology, gender, anthropology and history, religion, kinship, migration, ethnicity; Europe, US.

David A. Freidel (PhD Harvard 1976; Dir. Grad. Studies, University Distinguished Prof.) Archaeology, origins of civilization, the evolution of cultural realities; Mesoamerica.

Robert V. Kemper (PhD UCB 1971; Prof.) Urban studies, migration, tourism, bilingual education, applied anthropology, history of anthropology; Latin America, US, Mexico.

Victoria Lockwood (PhD UCLA 1983; Assoc. Prof.) Political economy, economic anthropology, international development, gender, Oceania, developing world.

Anthony E. Marks (PhD Columbia 1966; Prof.) Paleolithic archaeology, lithic analysis, research strategies; Near East, Africa, Iberia.

David J. Meltzer (PhD U Washington 1984; Henderson-Morrison Prof.) Archaeology, Paleoindian, paleoenvironments, method and theory, history of archaeology; North America.

William J. Pulte (PhD Texas 1971; Associate Prof.) Linguistics, Native American languages, bilingual education; North America.

Torben C. Rick (PhD U of Oregon 2004; Assistant Prof.) Archaeology, zooarchaeology, coastal and island societies; Pacific Coast, western North America.

C. Garth Sampson (Dphil Oxford 1969; Prof.) Paleolithic archaeology; Old

EMERITUS FACULTY

Barbara G. Anderson (PhD Sorbonne 1959; Emeritus Prof.) Medical anthropology, aging, culture change; Europe, Morocco, Japan, China.

Lewis R. Binford (Ph.D. U Michigan 1964, Emeritus Prof.) Archaeology, statistics and data analysis, cultural ecology, primitive technology, archaeological theory, hunters and gatherers; North America, Old World.

Harold J. Hietala (Ph.D. UCLA 1973; Emeritus Prof.) Anthropological statistics, quantitative methods, archaeological spatial analysis, paleoclimate studies; Near East.

Ladislav P. Novak (PhD U Minnesota 1962; Emeritus Prof.) Physical anthropology, biological growth and aging, body composition, physiology of exercise, physiological adaptation, applied nutrition.

Fred Wendorf (PhD Harvard 1953; Emeritus Prof.) Paleolithic archaeology, origins of agriculture; North Africa.

**LIST OF RECENT BOOKS AND PAPERS
BY
THE FULL TIME ANTHROPOLOGY FACULTY**

ADLER, MICHAEL A.

- 2002 "The Ancestral Pueblo Community as Structure and Strategy," in Seeking the Center Place: Archaeology and Ancient Communities in the Mesa Verde Region, edited by Mark Varien and Richard Wilshusen. University of Utah Press, pp. 25-40.
- 2003 Stylistic Variation in Projectile Points from the Henderson site, New Mexico (senior author, with John Speth). University of Michigan Museum of Anthropology Technical Papers, (ed. John D. Speth), University of Michigan.
- 2003 Building Consensus: Tribes, Architecture, and typology in the American Southwest, in The Archaeology of Tribal Societies. International Monographs in Prehistory, Archaeological Series #15 edited by William Parkinson. Ann Arbor, MI..
- 2003 The Newest Archaeology: Archaeological Investigations at Chaves-Hummingbird Pueblo. New Mexico Archaeological Council NewsMac. Summer 2003:2-4.

BRETTELL, CAROLINE B.

- 2003 "Bringing the City Back In: Cities as Context for Immigrant Incorporation", American Arrivals: Anthropology Engages the New Immigration, Nancy Foner, ed., Santa Fe: School of American Research, in press.
- 2003 "Immigrants and Repatriates: A Comment" in Europe's Invisible Migrants, Andrea Smith, eds., p. 95-101. University of Amsterdam Press.
- 2003 "Costumes Familiares em Portugal e no Brasil: Paralelos Transatlânticos," Revista População e Família (Brazil), Volume 5, pp. 127-152 (requested

LOCKWOOD, VICTORIA

2000 "Income, Productivity, and Evolving Gender Relations in Two Tahitian Islands." In Women Farmers and Co

- 2004 Meltzer, D. J., North America- Plains. **In Encyclopedia of World Environmental History**, edited by S. Krech, J. McNeill, and C. Merchant, Volumes 2, pp. 928-932. Berkshire Publishing Group, Great Barrington, Massachusetts.
- 2004 Meltzer, D. J., Peopleing of North America. **In The Quarternary period in the United States**, edited by A. Gillespie, S.C. Porter and B. Atwater, pp. 539-563. Elsevier Science, New York.
- 2003 Grayson, D. K. and D. J. Meltzer, Requiem for North American overkill. **Journal of Archaeological Science** 30:585-593.

RICK, TORBEN

- 2002 Eolian Processes, Ground Cover, and the Archaeology of Coastal Dunes: A Taphonomic Case Study from San Miguel Island, California, U.S.A. *Geoarchaeology* 17(8): 811-833.
- 2003 Niaqla Revisited: Archaeology and Ethnohistory of a Chumash Village on Santa Rosa Island, California. *Proceedings of the Society for California Archaeology* 16: 149-156.
- 2003 Rick, Torben C., Jon M. Erlandson, and René L. Vellanoweth. Early Cave Occupations on San Miguel Island, California. *Current Research in the Pleistocene* 20:70-72.
- 2003 Rick, Torben C., and Jon M. Erlandson. Archeology, Ancient Human Impacts on the Environment, and Cultural Resource Management on Channel Islands National Park, California. *CRM: The Journal of Heritage Stewardship* 1: 86

SAMPSON, C. GARTH

- 2001 Sampson, C.G. 2001. An Acheulian settlement pattern in the upper Karoo region of South Africa. In *A very remote period indeed: papers on the Palaeolithic presented to Derek Roe*, edited by Sarah Milliken and Jill Cook, pp. 28-36. Oxford and Oakville: Oxbow Books & David Brown.
- 2002 Amphibian remains from LSA rock shelters in the Karoo region, South Africa. abstract. Nyame Akuma: Bulle

- 2003 with K. Cruz-Urbe, R. Klein, G. Avery, M. Avery, D. Halkett, T. Hart, R. Milo, and T. P. Volman] Excavation of buried Late Acheulian (mid-Quaternary) land surfaces at Duinefontein 2, Western Cape Province, South Africa. *Journal of Archaeological Science* 30:559-575.

SARGENT, CAROLYN

- 2003 Polygamy, Disrupted Reproduction and the State: The Case of Malian Migrants in France. *Social Science and Medicine*.
- 2003 Gender, Body, Meaning: Anthropological Perspectives on Self-Injury and Borderline Personality. *Philosophy, Psychiatry and Psychology* 10(1): 25-29.

- 2001 "Counting and Measuring Trees in the Forest: A Methodological Perspective." *Culture and Agriculture* 22:2:32-35.

WILSON, DAVID J.

- 2000 *Indigenous South Americans of the Past and Present: An Ecological Perspective*. Boulder: Westview Press. (second edition in preparation)
- 2001 *Hallucinogenic Plants in Indigenous South American Cultures*, in *Contemporary Cultures and Societies of Latin America: A Reader in the Social Anthropology of Middle and South America*, pp. 480-484, edited by Dwight B. Heath. Prospect Heights, Illinois: Waveland Press.
- 2002 *Native Americans of Middle and South America*, in *Encarta Reference Library 2003*, pp. 1-55, edited by Peter Benmar. Seattle: Microsoft.

APPENDIX

APPENDIX 1: PROJECTED TIMETABLE: CULTURAL PROGRAM

NOTE: Funding in years 1,2, 3 and for two years of write-up. Maximum five years of funding. The fifth year of funding must occur after field research is completed. Courses may be juggled around in years 1 and 2 but all students should have completed all of them by the end of the second year.

YEAR SEM COURSES OTHER REQUIREMENTS/DATES

1	1	5334 (History)	Students will be given a general bibliography and a set of guiding critical issues in the field
		Core concentration or elective	
		Core concentration course or elective	

		Practicum	completed the written portion of the Ph.D. qualifying exam
		Elective or Ind. Study	Students must take and pass their language exam before taking the oral component of their qualifying exam.
			By the final day of classes students should present and defend their dissertation proposal Proposals should be submitted to committee members at

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|----|---|--|
| 13 | <i>Why should I teach literacy?</i> Student writing, how to grade it, and why we ought to | Simple writing instructions |
| 14 | The 3-minute practicum, III: being yourself | Maturing in my own mold and shedding my mentor: things to look for as we grow into the academy |