

FOREIGN NATIONAL INFORMATION FORM FOR NON-PAYROLL PAYMENTS

This form must be completed before a foreign national can receive a non-payroll payment (honorarium, award, prize, or reimbursement). Please note that a copy of the identity page of the passport and copy of the visa must also be submitted with this form. The visa must be valid during the dates of the visit.

Personal Information		
Last (Family) Name:	First Name:	Middle:
Country of Citizenship:		Country of Residence for Tax Purposes:
Passport#:	Passport Expiration Date:	U.S. SSN or ITIN:
Mailing Address in Country of Residence for Tax Purposes:		
Address Line 1:		
Address Line 2:		
Complete this section for U.S. Address		
City:	State:	Zip Code:
Complete this section for Foreign Address		
City:		Regional Postal Code:
Province/Region:	Postal Code:	Country:
What is primary purpose for the visit and related payment?		

- | | |
|---|--|
| <input type="checkbox"/> Speaker at seminar or workshop
<input type="checkbox"/> Studying in degree program
<input type="checkbox"/> Studying in non-degree program
<input type="checkbox"/> Conducting Research | <input type="checkbox"/> Consulting at SMU
<input type="checkbox"/> Visiting Artist (e.g. give concert, teach class)
<input type="checkbox"/> Award or prize recipient
<input type="checkbox"/> Participant |
|---|--|

FOREIGNATIONALINFORMATIONFORM
FORNONPAYROLPAYMENTS

H1B Temporary Worker
Name of Sponsoring Institution:

