



Employee Personal Data Information (Regular Benefit-Eligible Staff/Post Doctoral/Faculty)

Employee Legal Name: Legal name as it appears on your Social Security Card				
Last Name:	First Name:	Middle Name:	SMU ID#:	
Preferred Name:				
Last Name:	First Name:	Middle Name:		
Date of Birth:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married	Social Security Number:	
Highest Education Level:				
<input type="checkbox"/> HS Grad or Equivalent <input type="checkbox"/> Associate Level Degree	t			
Degree	Institution	Location	Year Received	Major
Home Address:				
Number and Street:	City:	State:	Zip Code:	
Phone Numbers:				
Home:		Cell:		
Personal Email Address:				

		<input type="checkbox"/> Other a a a a a a a a a a a a a a a a a a
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Referral Source:	?	ps 7 2 3 6 Center for Non-Profit	
		<input type="checkbox"/> Craigslist <input type="checkbox"/> HigherEdJobs.com <input type="checkbox"/> Job Fair <input type="checkbox"/> SMU Website <input type="checkbox"/> LinkedIn.com	
		<input type="checkbox"/> Current Employee(Specify below) a	
Are you able to perform all essential functions of this job?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a relative employed by SMU?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give the relative's name, relationship and position.			

Will you be working in the same area as your relative?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
I certify that statements I have made in this employee personal data information form are true, complete and correct to the best of my knowledge and belief.			
_____		_____	
Signature		Date	



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Race/Ethnicity:

Do you consider yourself to be Hispanic/Latino(a)?

Yes

No

Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

In addition, select one or more of

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Voluntary Self-Identification of Disability

Because we do business with the government, we must reach out t

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Federal law requires employers to provide reasonable accommodat