

# FRAUD GLOSSARY

**Fraud** noun \frôd\  
A misleading, deliberate action carried out to obtain dishonest or unethical gain.

## A

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### Altered Inventory Records

To change or modify list of merchandise or stock on hand.

### Asset Misappropriations

Any scheme that involves the the or misuse of an organization's assets.

## B

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### Bait and Switch

Is when a party attracts potential buyers by advertising a product or service and it is eventually revealed that the product or service originally offered is not available or as advertised. The goal of the bait and switch is to convince the buyer to accept a substitute product or substandard service.

### Bribery

Any scheme in which a person offers, gives, receives, or solicits something of value for the purpose of influencing a business decision.

## C

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### Cash e

Fraudulently steals cash/checks from daily receipts or cash register before they can be deposited in the bank.

### Cheating

An act of dishonesty, fraud or swindle.

### Check Forgery

Check that is presented as an original; however, the check has not been authorized for issue.

### Check Tampering

Altering a check on one of the organization's bank accounts, or steals a check the organization has legitimately issued to another payee.

### Computer Fraud

A conduct that involves the manipulation of a computer or computer data in order to dishonestly obtain money, property or to cause loss. Examples of computer fraud include stealing money from bank accounts and stealing information from other persons' computers for gain.

### Computer System Penetration

Act of entering into computer systems so as to establish in uence or gain information.

### Con ict of Interest

Any scheme in which an employee, manager or executive has an undisclosed economic or personal interest in a transaction that could adversely affect the company as a result.

### Corruption

Any scheme in which a person uses his or her in uence in a business transaction to obtain an unauthorized bene t.

### Credit Card Fraud

Using an invalid or stolen credit card to purchase goods or using the credit card in a dishonest way.

### Credit Card Refund Schemes

An individual with access or control of credit card "machine" and using personal credit - processed a refund to their personal credit. The goal is to hide or offset negative receipts against total credit charges.

## D

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### Duplicate Payment Schemes

Make a payment for exactly the same goods already paid with the original invoice. This can allow refunds issued to the individual.



## Inventory e

A list of goods or materials on hand (stock) taken unlawfully, stolen.

## Invoice Altering

Untrue itemized bill of goods or services provided.

## J

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## Journal Entry Fraud

Entries or adjustments made that are false or knowingly lacking proper support.

## K

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## Kickbacks

A return of a part of a sum received on account because of confidential agreement or coercion.

## L

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## Lying

To speak falsely or utter untruth knowingly, as with intent to deceive.

## M

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## Mail Fraud

A person knowingly and willfully devised a scheme to obtain money or property by means of false pretenses, representations by using mail.

## Misrepresentation

To intentionally represent incorrectly, improperly, or falsely.

## Moving Money to Inactive Accounts

Moving money to an account in which there have not been any transactions for an extended period of time with intent to use it/obtain it for personal gain.

## N

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## O

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## Overstated Refunds

Employee claims an exaggerated amount of repayment of expenses.

## Overtime Authorization

Claiming for overtime hours without proper approval.

## P

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## Payables Fraud

A deception practiced in requiring payment to a particular person or entity.

## Paying Personal Expenses

The act of buying for personal use and submits invoice for payment.

## Payment of Credit Card

Making payment for personal purchases bought with a company credit card.

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## R

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### Record Destruction (Improperly)

Illegally destroying or erasing information to hide questionable activity.

### Reimbursement Refund Scheme

Purchase or pay for item and receiving reimbursement from employer with the goal of later seeking a refund from the retailer.

## S

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### Skimming

Employee accepts payment from a customer but does not record the sale.

### So ware Piracy

Unlawful copying and distribution of so ware.

### Stealing

To take the property of another without right or permission.

### Swindling

To take money or property by deceit.

## T

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### Technology e

Stealing speci c methods, materials and devices used to solve practical problem.

### e of Assets

Stealing anything of material value or usefulness that is owned by a person or company.

### e of Checks

Fraudulently steals checks.

### Timecard Tampering

Employee claims pay for un-worked hours.

## U

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### Unauthorized Disbursements

An amount paid out or spent without o cial authorization.

### Unauthorized Withdrawals

Removing something without prior approval.